



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	KUNTHAVAI NAACCHIYAAR GOVERNMENT ARTS COLLEGE FOR WOMEN (AUTONOMOUS)
• Name of the Head of the institution	Dr. P. Cynthia Selvi, M.Sc.,M.Phil., Ph.D.
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04362237152
• Alternate phone No.	7397507650
• Mobile No. (Principal)	7397507650
• Registered e-mail ID (Principal)	principal@kngac.ac.in
• Address	16, Badri Vishal, West St, Ganapathi Nagar, Thanjavur
• City/Town	Thanjavur
• State/UT	Tamil Nadu
• Pin Code	613007
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	09/11/2004
• Type of Institution	Women

• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the IQAC Co-ordinator/Director	Dr .K. Banukumar
• Phone No.	04362237152
• Mobile No:	9751214535
• IQAC e-mail ID	iqac@kngac.ac.in
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.kngac.ac.in/docs/AQAR/AQAR-2018-2019.pdf
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.kngac.ac.in/docs/academic-calendar-2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Three Star	65.70	2000	17/04/2000	17/04/2005
Cycle 2	B+	76.10	2007	10/02/2007	10/02/2012
Cycle 3	B	2.69	2013	25/10/2013	24/10/2018
Cycle 4	B	2.2	2019	28/03/2019	24/03/2027

6.Date of Establishment of IQAC

01/02/2004

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
NIL	NIL	NIL	Nil	0

8.Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> • Upload the latest notification regarding the composition of the IQAC by the HEI 	View File	
9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Local Chapter has been established for MOOCs OBE curriculum framework has been initiated and necessary components have been finalised for the AY 2022-23 ICT enabled class hrs has been mandated Planned and designed Add-on certificate programmes from the AY 2022-23 Planned to have institutional incubation centre (non-funded) to initiate micro-level startups</p>		
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		
Empty space for the plan of action and outcome		

Plan of Action	Achievements/Outcomes
Owing to the outbreak of COVID-19 and subsequent lockdown restrictions, online classes have been planned and scheduled	Accordingly, online classes have been executed using Google Classroom Suite. In this connection, Online Class Room Management was regularized by providing domain mail ID for all the faculty members and students.
The problem of network issues and mobile devices availability of the rural students has been considered and planned to develop e-content (study materials) and planned to execute through e-content committee.	Accordingly, study material for each course work of all the programmes has been prepared and uploaded in the college e-content portal to facilitate the student to refer in offline mode as well.
The online mode of classes and classroom management requires a network facilitated campus and hence planned to enhance the existing Wi-Fi infrastructure.	Accordingly, the existing Wi-Fi infrastructure has been rejuvenated and upgraded.
Owing to the lockdown restrictions and to maintain academic consistency, all the seminars, awareness programmes and workshops have been planned to conduct as webinars.	Capacity Development, soft skills, communication skills, Life skills and various awareness programmes have been executed through online mode with e certification.
13. Was the AQAR placed before the statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Nil	Nil
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	

Year	Date of Submission
31/12/2021	31/01/2022
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
20.Distance education/online education:	

Extended Profile

1.Programme

1.1 27

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 4173

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

1454

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

3968

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

837

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2

182

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1	27
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1	4173
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	View File

2.2	1454
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	3968
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1	837
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 Number of full-time teachers during the year:	182
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File Description	Documents
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	182
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4. Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	1053
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4.2 Total number of Classrooms and Seminar halls	104
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4.3 Total number of computers on campus for academic purposes	107
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4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	2821638
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Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institution offers fourteen undergraduates, thirteen postgraduate, four predoctoral and nine doctoral programmes. The syllabus outlines the learning objective of the courses. The Programme Outcome, Programme Specific outcome and Course Outcome is displayed on the college website. The Departments prepare the learning outcomes. The outcomes delineate the level of attainment at the completion of the programme. The course outcome is prepared

to take into account the six levels of learning assessment: Create, Evaluate, Analyse, Apply, Understand and Remember. Students and the Teacher benefit from the outcomes. Students make use of the outcomes to assess and guide their own learning and find out the supporting resources to be accessed to improve and enhance their scholarship. The outcomes also assist the teacher in planning instruction. The outcomes enable the teacher to classify, break down the syllabus and select teaching materials to measure up to the expectations outlined in the course outcome.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	NIL

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

46

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

nil

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

27

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution integrates into the curriculum issues pertaining to gender, environment and sustainability, human values and professional ethics into the curriculum Education and 'educated' in particular is the holistic all-embracing psycho- socio development of an individual. Knowledge without ethical values is of no value. The despoliation of trees, mistreatment of women in public and private and the proclivity towards violence rings an alarm. Cognitive skill combined with psycho- socio skill is the need of the hour. The curriculum of the institution offers courses on Value Education/ GenderStudies/ Environmental Studies and Life Skills for all the undergraduate students irrespective of their electives. In addition to that, the Departments also offer courses on these core universal values. Courses titled Rights of women or, Magaliriyil, Human Rights, Women's Writing in English, GreenChemistry are offered within the curriculum that reflects on

issues of Gender and Environment Under the tutelage of the mentors, the students are indoctrinated on the core ethical values of equality, fraternity and mutual respect. The Women's Cell of the institution organises special lectures to sensitise the students to gender equity and rights. The Clean Thanjavur Club and the Exnoratogether motivate and garner the support of the students in the preservation, maintenance and sustenance of the natural environment. The NSS cell of the institution inculcates among the student's civic responsibility and community service. In addition to core electives, the institution arranges lectures on topics of social relevance for the students. Through personality development programmes, Yoga and Stress Management, the students are aware of the social issues that require redressal. The institution organises programmes on centenary celebrations of Public Intellectuals. Students get to know the ideologies of these intellectuals and try to ingest them. career and Placement Cell of the institution channels the potentials of the students through career guidance initiatives

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

6

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

557

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

78

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	http://kngac.ac.in/docs/stakeholders-feedback-analysis-2020-21.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	http://kngac.ac.in/docs/student-satisfaction-survey-report-ugpg-2020-21.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
1526	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)	
1042	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Uploaded
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.	
<p>Due to this pandemic situation, our institution did not organize any special programme for slow and advanced learners. In spite of all the problems, our faculty members have taken certain measures and efforts to improve the learning levels of slow and advanced learners. Many of our faculty members have recorded their online class lectures and sent them to those slow learners and for those who have missed their classes. Our institution has facilitated each and every faculty whether they are on a regular basis or guest faculty with Google Workspace official account enabling them to record their online class lectures. Slow and advanced learners have been identified with the help of online tests. Advanced learners are made to involve in active learning by group discussion, question and answer method, quiz, seminar and assignments so as to enhance and enrich their knowledge. Peer teaching is another innovative method in which advanced learners try to facilitate the slow learners to bridge the gap. Regular</p>	

monitoring is being done to ensure their progression in the teaching-learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	4173	182

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The student-centric teaching methodologies are incorporated in order to enhance learning efficiency and to ensure the dissemination of knowledge among students effectively. Our faculty members have adapted blended learning teaching methodology during this academic year. Many of our faculty members are involved in reflective teaching methodology. This is a metacognitive strategy that helps our faculty to think critically about their experiences, actions and decisions during their teaching practice. The reflective teaching methodology is a process of self-observation and self-evaluation to which a teacher can adhere and makes the students acquire knowledge and understand the scope of their field of study. The faculty members who have been solving problems in the classroom and also aware of the assumptions which that or she brings to teaching. The faculty of our college should be aware of the institutional and cultural context of their teaching. They have been actively participated in curriculum development and seek professional development opportunities. In the pandemic, the faculty members were pushed into fully online teaching without any preparation and without any training, without even knowing what are the best practices for online teaching. Then they have learnt a lot and identified the best practices for

online teaching. They have started from the planning of the course and most important-be present- not just video presence in the lecture, but present in the course.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	NIL

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

It is essential for the teachers to prepare the students for future-ready. As a result, teachers are combining the traditional way of teaching with technology to actively involve students in the learning process. The academic year 2020-2021 witnessed a paradigm shift in the teaching-learning process across the country. Our college was no exception. The usage of ICT tools became inevitable for teachers. The contents for all the UG and PG courses have been prepared by respective subject teachers and were uploaded in the college portal www.kngac.ac.in. The study materials were made available digitally throughout the year for the benefit of the students. Teachers started using Google Meet for teaching the students. They presented the teaching content by PowerPoint slides through Google classroom. The lectures were recorded and made available for the students for future reference. Online quizzes were prepared for students after the completion of each unit with the help of Google forms. Assignments were submitted by the students online. They also presented their seminar and project reports online.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.kngac.ac.in/elearning-portal/ec/
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

182

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic calendar of our college is prepared every year with due diligence. It is circulated among the faculties and students in the first week of the academic year. It includes the details about day orders, government holidays, festivals, dates of examinations, sports day and annual day celebrations, beginning and end of the vacation, etc. It helps the academicians and students plan their work. Based on the available effective working days, each department is preparing the timetable for UG and PG programmes so as to complete the syllabus on time. As per UGC guidelines workloads are allotted to the faculties in order to adhere to their teaching plan.

During the academic year 2020-2021, a digital academic calendar was prepared and distributed among the staff and the students.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

182

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

82

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

File enclosed

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

14

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Our college examination system is completely an IT integrated one. The software-enabled examination system has ensured the smooth functioning of the examination department during the COVID 19 pandemic period. Apart from End Semester Examinations (ESE), students are evaluated through the two centralized Continuous Internal Assessment examinations (CIA) and one model examination.

During the academic year 2020-2021, the examinations were conducted online following UGC and University guidelines. Our college had evolved a fool-proof system of conducting online examinations so as to protect the interests of the students as well as the teachers. Firstly, unique Google forms were generated for each class and links were shared with the students to send the answer script online. Secondly, WhatsApp groups were created for HODs and Tutors for sharing questions papers. During examinations question papers in PDF were sent to the students from the Controller of Examinations (COE) through HOD and Tutors. Each question paper was endorsed by the COE. Elaborate examination guidelines were issued to the students in order to enable them to write the examinations with confidence. After the examination, the students were asked to send their answer script using the Google form link shared with them. The evaluation of the answer scripts was also done online. The digital scripts were sent to the Examiners through E-mail and received the corrected copies in the same way.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The institution offers fourteen undergraduates, thirteen postgraduate, four predoctoral and nine doctoral programmes. The syllabus outlines the learning objective of the courses. The Programme Outcome, Programme Specific outcome and Course Outcome is displayed on the college website. The learning outcomes are prepared by the Departments. The outcomes delineate the level of attainment at the completion of the programme. The course outcome is prepared to take into account the six levels of learning assessment pioneered by Benjamin Bloom. The six levels of learning assessment are: Create, Evaluate, Analyse, Apply, Understand and Remember. Students and the Teacher benefit from the outcomes. Students make use of the outcomes to assess and guide their own learning and find out the supporting resources to be accessed to improve and enhance their scholarship. The outcomes also assist the teacher in planning instruction. The outcomes enable the teacher to classify, break down the syllabus and select teaching materials to measure up to the expectations outlined in the course outcome. The course outcome is not published in the handbook but the Heads of the Department brief the students about the course outcomes in the introductory lecture session.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://www.kngac.ac.in/docs/course-outcome%20-2018-19.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The departments evaluate attainment of Programme Outcomes and

Course Outcomes using Continous Internal Assessment, Model Tests and Semester Exam marks and pass percentages.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	NIL

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1408

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	NIL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://kngac.ac.in/docs/student-satisfaction-survey-report-ugpg-2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Practicing research questioning strategies: Students use questions and document the process they use to come up with a final research question. They practice questioning using different organizational frameworks, disciplinary frameworks, historical perspectives, stakeholder perspectives, etc.

Practicing critical reading strategies: Students annotate course readings and then turn in summaries of their annotations. Students practice paraphrasing with proper citation of the key ideas, questions, conflicts, themes, etc. found in course readings.

Practicing close reading skills: Students practice identifying language patterns, argumentation patterns, logical reasoning patterns, strands, and oppositions and why they are important.

Practicing development of these statements: Students approach a research assignment from three different perspectives-analytical, expository and argumentative.

Practicing observation skills and using inductive and deductive reasoning within a classroom model of action research: Taken from classroom instruction and disciplinary theory, students use field experience to test and record a research question from both reasoning perspectives. They reflect on their observations and record their reasoning processes for drawing conclusions.

Practicing pure vs. applied research: Once conclusions are developed, students develop an action plan for participation in (real or hypothetical) - program development, policy revision, writing a position paper, and volunteer work.

Encouraging pre-planning of a senior thesis or project: Students can use various field experiences as a catalyst for a larger project. Students develop a working research question prior to study, internships or community service.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.bdu.ac.in/academics/regulations/Ph_D_Regulation_2022.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year

(INR in lakhs)

NIL

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

57

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	No File Uploaded

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution has an entrepreneurship cell with the coordinator. The cell motivates and brings out the creative work of the students and displays them on campus. Community-oriented services

are offered by the NSS Units of the College with the coordinators.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

4

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

9

File Description	Documents
URL to the research page on HEI website	https://www.kngac.ac.in/docs/research-activities.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

35

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

There are 40 programmes were conducted by the institution through NSS, Exnora, and YRC, during the year. This includes Sapling plantation, Rally on Voters Day, "COVID 19 Awareness through posters were reviewed, COVID 19 Awareness and Best Out of Waste-competition on International Family Day"

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

61

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

6643

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The total area of the campus is 17.5 acres. The college has a spacious administrative segment, departments and classrooms. All 14 departments have good infrastructure facilities. Adequate numbers of classrooms have been allotted to all the departments. All the departments are provided with computers and an internet facility. All the departments have their own departmental library with an adequate number of books. The library has separate Halls for housing books, journals, magazines and reference books. In terms of learning resources, the library has a good collection of books and e-books in addition to subscribing to a number of journals and audio-video cassettes. The library has INFLIBNET and DELNET facilities. Students and faculty members can access more than 10,000 electronic books through the university's digital library. The number of books, journals and periodicals are updated every year. In addition to the above central facility, the departments have their own libraries.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

A good hostel with 44 rooms is available to cater to the needs of residential students. The hostel has recreation facilities like a

gymnasium, yoga centre etc. The sports infrastructure includes Volley Ball, Kho-Kho, football grounds, and a yoga centre. We train our students in indoor and outdoor games to participate in University level competitions.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

15

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1446275

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The general library is Functioning with a Library in charge and temporary

Assistant. The Library provides open access to staff and students. Digital Library is equipped

with 15 Computers, Other accessories and power backup. Where more than 9000 e-books are

available. The benefits of the Integrated Library Management System (ILMS) are Easy searching- it

enables online searching of library material, which leads to fast and easy searching. Students prefer

these types of the digital library. Computerized Services - it supports computerized library services

which help in easy stock management. It is user-friendly software that facilitates all the functions

to run in a seamless manner. It offers expanded access to library materials. It provides full access

to the whole library material in an effective way. The integrated library helps in the smooth

functioning of the library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above
---	--------------------------------------

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

140000

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

0

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The campus is Wi-Fi enabled with a high-speed internet connection to allow the students to access the internet. The coverage of Wi-Fi is not only restricted to classrooms but also extends to all the areas including the library, Auditorium and hostels. Based on our IT policy, Firewall architecture has been maintained through network policy, advanced authentication, packet filtering, and application gateways. Based on the Allocation of the Tamil Nadu State Government through Computer Literacy Programme and by the mobilizing of the Research Laboratory fee, the IT facility has been established, updated and maintained.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4173	162

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: **Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

1446275

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The procedures and policies adopted by the College for maintaining and utilizing physical, academic and support facilities include: Various committees to assess, allocate and monitor. The science departments were provided with minimum annual maintenance costs for repairing analogue and digital equipment. The College has an adequate IT infrastructure to facilitate Online Teaching and Learning by providing access to different Online Platforms. The College further facilitated Online Teaching and Learning and several academic activities. During the Pandemic, we developed e-content to give accessibility to all our students through College Portal. The College has a well-equipped Sports Complex comprising Fitness Centre, Badminton Courts, Basketball Courts, Walking Tracks and a Playing Arena for students with physical disabilities. The College has active student teams for different Sports that participate on a continual basis in national and international sports events

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

3804

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

B. Any 3 of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

<p>5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees</p>	<p>B. Any 3 of the above</p>
--	-------------------------------------

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

13

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

299

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

8

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

There is a break in the student council activity due to the corona pandemic lockdown.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

There is no registered and functional alumni association during 2020-2021.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the

vision and mission of the Institution

The activities of the institution reflect the vision, mission and objective of the institution in true spirit. The Internal Quality Assurance Cell has a pivotal role in the formulation of an action plan and execution strategy as per the contemporary requirement of higher education under quality initiatives. Accordingly, the institution enables the growth of individuals at four levels- psychical, existential, linguistic and cognitive. Academics combined with extramural activities sensitize and transform the students into socially responsible citizens. The leadership of the Head of the Institution guides the activities of the institution. The Governing Body, Academic Council and Finance Committee meeting is convened annually to approve matters pertaining to infrastructure and academics. The Head of the Institution calls a meeting with the Heads of the Department to determine and decide upon quality enhancement schemes to be implemented for the welfare of the students. The institution attempts to mould the students as competitive and conscientious individuals. The academic and extra-mural activities are directed towards attaining the institution's objective, vision and mission. The faculty members have the academic freedom to pursue research in their own field and update their teaching and research experiences by participating in academic sessions. The triune -Planning, Execution and Implementation are the hallmarks of competent governance of the Institution

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.kngac.ac.in/docs/committee-2020-2021.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution assigns authority and provides autonomy to the functionaries of various bodies to bring about decentralized governance. The Principal is vested with the authority to make decisions about academics and administration. The Faculty members are given representation in various committees and are permitted to conduct programmes in tune with the vision and mission of the institution. The faculty members shoulder the responsibility of various academic and extramural activities. They are free to organize field trips, tie up with industry experts, and coordinate

seminars/ workshops/ Faculty Development Programmes. The other constituents of the institution like sports and library also have functional autonomy under the guidance of the Principal. The students play an active role as coordinators of extramural, sports and social service activities. The institution promotes a culture of participative management through the involvement of the students and faculty in various activities. The students and the faculty enjoy the freedom of offering suggestions to improve and improvise. The Head of the institution is vested with the prime responsibility for the conduct of academic, extramural and administrative activities of the institution. The institution collects feedback from the stakeholders and strives towards the constructive revision of the curriculum, teaching and learning, infrastructure and evaluation.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.kngac.ac.in/docs/committee-2020-2021.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institution imparts utmost priority in the augmentation and promotion of quality in its educational pursuits. Quality is ensured through discussions with the stakeholders - students, faculty, alumni and parents. The meetings of the College Council, Academic Council and IQAC chart out the schemes to be put into operation. Infrastructural development, innovative teaching and learning, research and vocational training form a part of the prospective plan of the institution with due consideration as per the 4th cycle NAAC assessment. The perspective plans focus on infrastructural development, enhancement of quality in the teaching-learning process, promotion of research, healthy practices etc. The IQAC outlines the prospective plan of the institution in its AQAR reports. The core areas of the prospective plan focus on infrastructure and upgrading of the teaching-learning facilities. The prospective plan of the institution includes the construction and allocation of labs and classrooms,

revamping the library facilities, addition of more smart class rooms and providing amenities to the physically challenged.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institution is governed by the Government of Tamil Nadu. The service rules, procedures, recruitment and promotional policies are in accordance with Tamil Nadu Public Service Rules. The institution is headed by the Principal. The Governing Body, Academic Council and Finance Committee meet annually to examine, assess, approve and offer suggestive measures to be effected. The Principal is the competent authority to execute the guidelines stipulated by the Government of Tamil Nadu. In consultation with the College Council, the Principal takes a call on academic matters. The Heads of the Department are authorized to take decisions through discussion with faculty members. The administration of the institution functions through various bodies.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.kngac.ac.in/docs/organogram.pdf
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.kngac.ac.in/docs/committee-2020-2021.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Institution has welfare schemes stipulated by the Government of Tamil Nadu for the welfare of the teaching and non-teaching. The New Health Insurance Scheme provides caseless Health Insurance Coverage to the families of all the employees of the Government of Tamil Nadu. The coverage includes medicines, Operation Charges, Doctor Fees and treatment of preexisting illnesses. The Teaching and Non-teaching staff members contribute a minimum amount towards the New Health Insurance Scheme. In addition to the health, insurance scheme offered by the Government the faculty members teaching and non-teaching members can avail of loan facilities from the GPF for personal needs. The Institution is bestowed with amenities that are conducive to the well-being of the teaching and the non-teaching staff. The faculty members are given the liberty to organize field trips, have tie-up with industrial experts and coordinate seminars/ workshops/ Faculty Development Programmes. The other constituents of the institution like sports and the library also have a functional system under the guidance of the Principal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

28

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Institution conducts internal and external financial audits regularly. Financial audits ensure the effective utilization of financial resources. The internal audit is conducted by the institution at the end of the academic year. The verification of the stock register, official documents, equipment in the laboratories and the books in the library form a part of the

internal audit. The external audit is conducted by the Government of Tamil Nadu and the Director of Collegiate Education. The anomalies and objection raised in the audits is rectified and resolved within a short span of time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution is governed by the Government of Tamil Nadu. The institution is reliant on grants only from the Government of Tamil Nadu and the University Grants Commission, New Delhi. The institution has functionaries under the heads of UGC, Building Committee, Purchase Committee, Hostel Committee and Sports. The funds received are optimally utilised. The corpus fund in the Parent Teacher Association is utilized judiciously for the academic and developmental needs of the institution. The proposals for developmental activities are tabled before the Parent Teacher Association meeting and after deliberation, the fund is utilized. The contribution made by the alumna is also utilized for the academic and infrastructural needs of the institution. A record of the funds utilised is audited and maintained for reference by the college office.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC has paved way for substantial improvements in the curriculum, teaching, learning, student support system and efficient administration, which are listed below:

1. Thrust components of the academic and administrative system as per the higher education policy,

industrial need, global competency and regional significance have been emphasized.

2. Formulating short/long-term goals and implementing the action plans with the

internal committees and external organizations,

3. Conduct periodic meetings to discuss the pros and cons and to review the action plan.

4. CBCS-OBE curriculum framework with employability components, value-added and

Internship courses are initiated. ICT-enabled classes with student-centric teaching methods

have been regularized.

5. Conducting faculty development programmes, various awareness programmes are also

planned every year. Career development and camp drives have been regularized by both

governments and by private consultancies.

6. Soft skill and entrepreneurship training programmes and startups are initiated.

7. Paperless administration has been emphasized through E-governance. Automation of generating a database for students, staff and administration and report generation has been initiated by IQAC.

8. Community development & cultural programmes, and celebration of national/local events are

prioritized.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC has motivated the faculty members to use ICT tools combined with the conservative methodology in teaching. The analysis of the performance of the students in the semester examination is also one of the means to review the teaching-learning process. Feedback received from the students is also taken into effect to review the teaching-learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state,

A. Any 4 or all of the above

national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.kngac.ac.in/docs/AQAR/
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution conducts courses and programmes to enhance the leadership capabilities of high-potential women. The introduction of Gender Studies in the curriculum is to acquaint the students with key concerns both historical and contemporary in a gamut of social realms such as law, culture, education, work, medicine, social policy and the family. The consortium of heterogeneous committees - Women's Cell, Leo Club, Clean Thanjavur, Youth Red Cross, Career Guidance Cell, Entrepreneurial Development Cell, Placement Cell and the Fine Arts Association conduct programmes on health, career, business and professional skills pertaining to womankind. The institution provides amenities that ensure and sustains the safety, security and well-being of the students. The Department of Physical Education motivates the students to participate in self-defence training programmes such as Taekwondo and Karate with its focus on embodied empowerment. Training in Yoga is arranged for the students for holistic development and to keep many balls up in the air in the increasing demand of their time across personal and professional life. The mentors provide counselling to the students on the personal and academic front. Psychological counselling lends a hand to the students to trounce trouble spots in the socio-personal and academic spheres.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	E. None of the above
---	-----------------------------

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The administration of the institution prioritizes maintaining the precincts of the campus environment-friendly. Waste is managed through a twofold process namely that of minimizing and processing waste. The faculty and students are instructed to dispose of the waste in a trash bin. Later the refuse is processed through vermin composting. The non-degradable waste and e-waste are dispensed with the prior permission of the government. The faculty and the students are advised to refrain from the use of plastics on campus. The volunteers of the NSS and the Clean Thanjavur Club come forward to manage and dispose of the waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction	C. Any 2 of the above
---	------------------------------

**of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

D. Any 1of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p>	<p>B. Any 3 of the above</p>
--	-------------------------------------

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).</p>
<p>The vision and mission of the College have been the holistic development of girls and empowering them. Seats are reserved following the reservation rules and merit-based selection of students from all communities with different socio-economic backgrounds. Cultural programmes during various events organized with emphasizing social harmony and awareness of the rich heritage</p>

of our country as well as local significance will inculcate collaborative work environment and hone organizational and leadership skills. Celebration in the form of competitions and students' presentation on the occasion of various days of celebration with international, national and local importance, showcase the effort to not only acknowledge linguistic diversity but also promote linguistic harmony and subsequent awareness. Students are encouraged to join the different Units of extension activities promoted by the institution to actively work with people from diverse socio-cultural backgrounds with an aim of improving society and to develop strong nationality.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Our institution practices various efforts to sensitize the stakeholders of their constitutional obligation. During the commencement of the academic year, Orientation Lecture to the new batch of students to make them aware of the core values and ethos of the Institution. The address highlights the need of maintaining harmony amongst all diversities, in developing scientific temper, humanism and spirit of enquiry. The young minds who are going to be the responsible citizens of tomorrow learn the lesson of exercising their rights and performing their duties. The significance of the Independence Day and Republic Day are illustrated to all with the words from the Preamble, Fundamental Rights and Duties enshrined in the Constitution of the country. The students are taught to obey the supreme law of the land and respect the symbols of national unity like National Flag and National Anthem. The Values like empathy, compassion, respecting diversity, cooperation, coexistence are highlighted in the institution handbook. The NSS, Red ribbon, Exnora and Leo club units of the College undertakes different kind of activities to mould the students with the principle of responsibility, fraternity and societal justice.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	B. Any 3 of the above
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File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals
The Institution organizes and celebrates a number of national and international days. Which includes Republic day, Independence Day, Women's day celebration, International Yoga day, International drug abuse day, International Youth Day, Teachers Day, International peace day, National blood donation day, Gandhi Jayanthi day and National Disaster day.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. During Covid lockdown period and subsequent online classes, the problem of network issues and mobile devices availability of the rural students has been considered and planned instantly to develop e-content (study materials) and successfully executed through e-content committee.

2. Capacity Development, soft skills, communication skills, Life skills and various awareness programmes have been executed through online mode with e certification during the covid lockdown period.

File Description	Documents
Best practices in the Institutional website	https://kngac.ac.in/docs/best_practices_2019_2020.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The institution stands second among the government colleges for women in Tamil Nadu with increased demand ratio. Majority of the students hail from the rural vicinities of Thanjavur. The single window counselling is implemented for admission to the college. It is the most transparent, efficient and student friendly system for carrying out merit based admission. The teaching methodology brought into play by the faculty takes into account the

socioeconomic and cultural background of the students. The assessment of the learning level of the students leads to the conduct of special programmes like bridge course and remedial coaching to improve and enhance the learning ability of the students. Bilingual teaching is used to facilitate comprehension. In addition to conventional teaching methods, ICT tools are used to advance the learning process. Sports, Fine Arts and Yoga taps the latent potential of the students and leads them to perform and excel.

File Description	Documents
Appropriate link in the institutional website	https://kngac.ac.in/docs/institutional_distinctiveness_2019_2020.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

NAAC criteria have been allocated among the IQAC members for the effective monitoring and quality initiatives of the same. Temporary office bearers have been selected for the proposed alumni association to initiate the registration process and formulate the by-law of the alumni association. Library automation will be completed by the academic year 2021-2022. All the departments will initiate a startup programme appropriately. The proposal of the same can be submitted. The food court can be established as a startup programme through students' cooperative Stores at this college. Measures to strengthen sports and cultural activities have been strengthened. COPO Matrix and OBE-based curriculum towards the forthcoming Board of Studies have been planned. All the departs are to sign MoU with other organizations/institutions/colleges/universities and industries. The extension activities will give priority to 'Community Service' as a necessary component. A periodic meeting will be convened in this connection.