Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**KUNTHAVAI NAACCHIYAAR GOVERNMENT ARTS COLLEGE FOR WOMEN (AUTONOMOUS)**
Name of the head of the Institution	**A. THIRUVALLUVAR**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04362-237152**
Mobile no.	**9894889103**
Registered Email	**principal@kngac.ac.in**
Alternate Email	**kngactnjoffice@gmail.com**
Address	**16, Badri Vishal, West St, Ganapathi Nagar, Thanjavur**
City/Town	**Thanjavur**
State/UT	**Tamil Nadu**
Pincode	**613007**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**09-Nov-2004**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr.R. RAMAPRIYA**
Phone no/Alternate Phone no.	**04362237152**
Mobile no.	**9443888228**
Registered Email	**ramapriya1971@gmail.com**
Alternate Email	**kbanukumar@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://kngac.ac.in/docs/AQAR/AQAR-2017-2018.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://kngac.ac.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	Three Star	65.70	2000	17-Apr-2000	17-Apr-2005
2	B+	76.10	2007	10-Feb-2007	10-Feb-2012
3	B	2.69	2013	25-Oct-2013	24-Oct-2018
4	B	2.2	2019	28-Mar-2019	27-Mar-2024

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**01-Feb-2004**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Bibilometrics and Research output analysis	30-Mar-2019 1	42
Workshop on Moocs and free online courses	29-Mar-2019 1	55
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Regular meeting of Internal Quality Assurance Cell (IQAC) timely submission of Annual Quality Assurance Report (AQAR) to NAAC Feedback collected, analysed and used for improvements 2. Academic Administrative Audit (AAA) and initiation of follow up action 3. Participation in NIRF 4. ISO Certification 5. NBA or any other quality audi

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
View File	

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**25-Mar-2019**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**08-Feb-2019**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
View File			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
View File				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	**Physics**	**25/07/2018**

MSc	Statistics	16/07/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value education	18/06/2018	1339
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The student feedback comprises of three components – Curriculum , Teaching and Infrastructure and Evaluative system. The questionnaire on Curriculum focuses on the syllabus / sequence and relevance of the units in the course/ relevance of the core electives to global competency/ innovation / placement. The survey points out that approximately eighty five percent of the students rate have first- rated the curriculum and the marginal seven percent have rated the curriculum as average. The Questionnaire on teaching focuses on the teaching methodologies/ quality of lectures/ competency of the teacher / completion of the syllabus in due course of time/ usage of interrelated materials effectively by the teacher etc Eighty five percent of the students appreciate the teaching and learning process of the institution while seven percent of the students recommend improvement. Assessment of the library resources and transparent method of evaluative system of the institution forms the crux of the survey on third component of students feedback Eighty five percent of the students have vouched for the fair and transparent method of evaluation coupled with the infrastructural facilities of the institution

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year				
Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1339	313	0	0	99

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Under the tutelage of the mentors, the students are indoctrinated on the core ethical values of equality, fraternity and mutual respect . The Women's Cell of the institution organises special lectures to sensitise the students to gender equity and rights. The Clean Thanjavur Club and the Exnora together motivate and garner the support of the students in the preservation , maintenance and sustenance of the natural environment. The NSS cell of the institution inculcate among the students civic responsibility and community service. In addition to core electives, the institution arranges for lectures on topics of social relevance for the students. Through personality development programmes, Yoga and Stress Management, the students are aware of the social issues that require redressal. The institution organises programmes on centenary celebrations of Public Intellectuals. Students get to know the ideologies of these intellectuals and try to ingest them. The Career and Placement Cell of the institution channels the potentials of the students through career guidance initiatives

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4338	99	1:44

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
175	102	73	0	93

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers	Designation	Name of the award,

		fellowship, received from Government or recognized bodies
receiving awards from state level, national level, international level		

<div align="center"><b style="color:red">No Data Entered/Not Applicable !!!</div>

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	0	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://assessmentonline.naac.gov.in/storage/app/hei/SSR/102054/2.6.1_1545507686_2245.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<div align="center"><b style="color:red">No Data Entered/Not Applicable !!!</div>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the	Name of the award	Date of award	Awarding agency

	fellowship			

<div align="center">**No Data Entered/Not Applicable !!!**</div>

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

<div align="center">**No Data Entered/Not Applicable !!!**</div>

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

<div align="center">**No Data Entered/Not Applicable !!!**</div>

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Mooc and Free online courses	**IQAC**	**29/03/2019**
Workshop on Bibiliometrics and Research output Analysis	**IQAC**	**30/03/2019**

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

<div align="center">**No Data Entered/Not Applicable !!!**</div>

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement

<div align="center">**No Data Entered/Not Applicable !!!**</div>

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Zoology	**7**
Mathematics	**6**
Tamil	**5**
Botany	**4**
Commerce	**3**
English	**1**

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s)	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees

department				
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

No Data Entered/Not Applicable !!!

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5.5	5.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

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[View File](#)

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	229	8	20	1	0	3	16	2	0
Added	3	0	0	0	0	3	0	0	0
Total	232	8	20	1	0	6	16	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
5.3	5.3	0.2	0.2

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The institution is governed by the Government of Tamil Nadu. The institution updates and augments physical, academic and support facilities and infrastructure reliant on grants received from the Government of Tamil Nadu and the University Grants Commission, New Delhi. The institution has committees under various heads- Building Committee, UGC Committee, Hostel Committee etc. The Head of the Institution in consultation with the respective committees, superintendent of the office and bursar takes a final call on the augmentation of the infrastructure, purchase and maintenance of equipments, books, sports equipments etc. The Heads of the Department are entrusted with the responsibility of maintaining a log book on the purchase of furniture, books, equipments, instruments, IT tools with bills duly endorsed and approved by the Head of the Institution. A copy of the same is extended to the office for reference in the future. Every Department maintains a Bill register and a Stock Register. The Heads of the Department systematically record the details of the purchase of equipments in the Stock Register. The bills and the warrant for the equipments are maintained in the Bill Register. The responsibility lies with the Heads of the Departments and the faculty in charge to maintain the equipments. The Librarian maintains separate Stock Register of the books purchased annually. A part of the grant received from the Government of Tamil Nadu and the University Grants Commission, New Delhi is set aside for the maintenance of the equipments and instruments. The assistance of a repairman is sought to overhaul and fix the glitches. The institution seeks the assistance of Public Works Department to repair and maintain the electrical and built environment. The superintendent and the bursar keep an eye on the facilities of the campus. Internal audit is conducted at the end of an academic year to verify and ascertain the records maintained

https://assessmentonline.naac.gov.in/storage/app/hei/SSR/102054/4.4.2_1546549276_2245.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved

enhancement scheme		enrolled	
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has an active Student Council. The College Union is entrusted with the responsibility of nominating the executive representatives of the Student Council. The executive members are chosen from the class representatives who are elected through secret ballot. The Student Council comprises President, Vice-president, Secretary , Fine Arts Secretary and the Sports Secretary. The Students Council is endowed with the responsibility of organising extracurricular activities- Fine Arts, Sports, College Day, Hostel Day, Service Day and convocation in the campus. The representatives of the Student Council assist the Director of Physical Education to maintain discipline during the conduct of extracurricular activities . The Head of the Institution and senior faculty members meet the representatives of the Student Council and Class representatives periodically to redress their grievances and implement measures for their welfare . The students also coordinate the activities of various clubs namely NSS, Leo, Red Ribbon, Youth Red Cross, Clean Thanjavur Club, Women's Cell along with faculty representatives. Student representatives also form a part of Board of Studies and IQAC. The functioning of the student council is democratic. File Description Document Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

1400

5.4.3 – Alumni contribution during the year (in Rupees) :

280000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association Meeting held on 15.03.2019 with 116 members

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal is vested with the authority to take decisions related to academics. The Faculty members are given adequate representations in various committees and are permitted to conduct programmes in tune with the vision and mission of the institution. The faculty members shoulder responsibility of various academic and extramural activities.The Principal, the Controller of

Examinations, and the Superintendent of the office interact periodically with the Heads of the Department and Senior Faculty members to ensure smooth functioning.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum of the institution is revised once in three years for the undergraduate/ postgraduate and pre-doctoral programmes. The curriculum was revised in 2015 and 2018 respectively. The faculty members of the institution plan ahead of the courses to be included or removed from the curriculum in consultation with the subject experts/ affiliating University nominee, Industrialist and alumni. The curriculum is designed to develop the communicative, collaborative and creative skills of the learner. With the information fluctual loop around , the students have to learn to discern, aggregate, assimilate and synthesise information. This is effected through the skill based elective courses offered in the curriculum since 2008. Besides knowledge in the core subject domain, the curriculum of the institution emphasises on interdisciplinary study. The learner is encouraged to take up courses of study from other discipline via the Non-major elective course. The institution integrates into the curriculum issues pertaining to Gender, environment and sustainability, human values and professional ethics into the curriculum Education and 'educated' in particular is the holistic all embracing psycho-socio development of an individual. Knowledge without ethical values is of no value. The despoliation of trees, mistreatment of women in public and private and the proclivity towards violence rings an alarm. Cognitive skill combined with psycho- socio skill is the need of the hour.
Teaching and Learning	The institution has evolved a definite and systematic methods to assess the learning levels of the novice at the beginning of each academic year. The academic year begins with an

	orientation programme for the fresher. The programme introduces the new students to the life at college, academics, resources and support services. Bridge Course is conducted by the faculty members of the Department of English to assess the learning level of the students in the use of the English language. Concept test is one of the yardstick used by the teacher to evaluate the learning level of the students. Concept test is an informal assessment procedure where in the teacher uses short, open ended multiple choice questions to estimate the prior knowledge or understanding of the content by the student on a concept, idea or a problem. Minute paper is the second method used by the teachers. The teacher poses one or two questions so as to facilitate the students to identify the salient features of the previous lecture/ discussion or assignment. This method determines the comprehensive ability of the students. The student is instructed to either answer in speech or writing. These two methods serve as a propaedeutic to the class tests, assignments, seminars and model examination. The constructivist turn in teaching methodology has sidelined the conventional instructional method of teaching (chalk and talk method). The teacher is no longer viewed as the sole repository of learning resource. The digitalisation of the learning resources has made it mandatory for the instructor to update and evolve innovative, creative, constructive , pedagogue friendly teaching methodology. The departments of the institution have distinctive programmes to enrich the learning experience of the students. Group discussions are held to motivate the students to interact in classes without inhibition. Molecular models and charts are often used for teaching by the Departments of Sciences. Field studies, Industrial visit and internships are conducted by the Departments of Sciences to carry out interactive learning Scholars are invited to the campus to discourse on topics of academic import.
Examination and Evaluation	Appointment of Examiners for Central Valuation process. Preparation and Publication of Results to the

	stakeholders (Students Departments). Intimation for eligible candidates to apply for Transparency, Retotalling and Revaluation. Conduct of Instant Examinations for the outgoing candidates after the publication of Final Results. Preparation and Issue of Mark Statements (Semesterwise Cumulative) to the candidates by the Controller of Examinations. Providing details of Candidates appearing for the University Rank Examinations (URE) according to the prescribed norms to the University. Submitting Details of Eligible Candidates for the Provisional Certificates to the University. Automation of all the activities with updated Hardware/Software environment. From November 2015 onwards External Marks were made to enter in the online system by the external examiners themselves. In November 2018 due to the implementation of Automated Mark entry system for both the internal and external the COE office were able to publish the result on the same day of the end of the evaluation process. So the time gap between the evaluation process and the result passing is very much reduced.
Research and Development	The institution offers doctoral programmes in nine disciplines. The institution has been awarded fifteen research projects from the University Grants Commission New Delhi and Tamil Nadu State Council For Higher Education. Fifty faculty members have been recognised as Research Advisors leading to doctoral programmes by the affiliating Bharathidasan University, Trichy. Fifty scholars have been awarded doctorates. The faculty members have publications in peerreviewed journals and books.
Library, ICT and Physical Infrastructure / Instrumentation	The institution has ample infrastructure facilities for curricular and extramural activities. The institution is spread over 17.5 acres. The built up area of the institution is 37, 179.6 square feet. The institution has seventy one classrooms, fourteen laboratories, fourteen staff rooms, one library, two conference halls, one playground, one auditorium, one seminar hall etc. The classrooms are capacious and equipped with black boards, furniture and

	lighting. The smart classrooms, Tamil Language Lab, Commerce Lab, Mathematics, Computer Science Lab are equipped with multi-media tools. The Departments of Sciences have spacious laboratories to conduct research and experimentation. The English Language Lab and Tamil Language Lab conduct programmes to enhance the communication skills of the students. CCTV cameras are mounted in different sections of the campus to safeguard and check indiscipline among the students. The institution has a General Library and 14 Departmental libraries.
Human Resource Management	The effective administration of an academic institution is possible with active, operational and supportive faculty members. The institution assigns authority and provides operational autonomy to the functionaries of various bodies to bring about decentralized governance. The Principal is vested with the authority to take decisions related to academics. The Faculty members are given adequate representations in various committees and are permitted to conduct programmes in tune with vision and mission of the institution. The faculty members shoulder responsibility of various academic and extramural activities. They are given the liberty to organize field trips, to have a tie up with industrial experts and to coordinate seminars/ workshops/ Faculty Development Programmes. The other constituents of the institution like sports and library also have functional autonomy under the guidance of the Principal. The students play an active role as coordinators of extramural, sports and social service activities.
Industry Interaction / Collaboration	Various vocational trainings on Soft Skill , Banking and Financial Services, Film Media Studies, BSNL services are organised in collaboration with District Employment Office, ICT Academy, BSNL and National Film Division Academy.
Admission of Students	The students are admitted in compliance with the rules and regulation of the Government of Tamil Nadu. The single window counselling is implemented for admission to the college. It is the most transparent, efficient and student friendly system for carrying out merit

based admission. The aspirants are called for counselling based on their score in cut off which is intimated to them prior to the commencement of thecounselling and they are given the option of choosing a preferred course in the institution. This process of admission takes care of the educational requisite of the students from the countryside.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	o Automation of all the activities with updated Hardware/Software environment. o From November 2015 onwards External Marks were made to enter in the online system by the external examiners themselves. o In November 2018 due to the implementation of Automated Mark entry system for both the internal and external the COE office were able to publish the result on the same day of the end of the evaluation process. So the time gap between the evaluation process and the result passing is very much reduced.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development	Number of teachers who attended	From Date	To date	Duration

programme				
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	**0**	**0**	**0**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1	**1**	**3**

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution conducts internal and external financial audits regularly. The financial audits ensure the effective utilizilation of the financial resources. The internal audit is conducted by the institution at the end of the academic year. The verification of stock register, official documents, equipments in the laboraties and the books in the library form a part of the internal audit. The external audit is conducted by the Government of Tamil Nadu and the Director of Collegiate Education. The anamalies an objections raised in the audits is rectified and resolved within a short span of time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

251008

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**No**			
Administrative	**No**			

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.CLP faculty payment 2.College campus security payment 3.Scavengers payment

6.5.3 – Development programmes for support staff (at least three)

1.Workshop on profession development by IQAC 2.Training on ICT 3. Training on facing NAAC

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.An assessment of the need of the region was made and two postgraduate (M.Sc

Physics and M.Stat), two pre-doctoral (MA Tamil and M.Phil Commerce) and two Doctoral programmes (Ph.D in Tamil and Commerce) were introduced. Four doctorates in Tamil and three in Commerce have been awarded during the post accreditation period. 2.Various vocational trainings on Soft Skill , Banking and Financial Services, Film Media Studies, BSNL services are organised in collaboration with District Employment Office, ICT Academy, BSNL and National Film Division Academy.: 3.The number of full time teachers is 103 and that of non-teaching is 19. The post of the librarian and the Director of Physical Education is filled.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Personality Development and Career guidance program	30/01/2019	30/01/2019	600	0
LEO Meeting breast cancer	09/01/2019	09/01/2019	250	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Ramp/Rails	Yes	10
Scribes for examination	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students

	locational advantages and disadvantages	engage with and contribute to local community					and staff
2018	1	1	24/08/2018	1	Road Safety awareness program	1	200
2018	1	1	15/10/2018	1	Hand washing awareness	1	350
2018	1	1	21/12/2019	1	Gaja relief to the affected	1	28

No file uploaded.

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teachers day Celebration	05/09/2018	05/09/2018	75
Peace Day Celebration	21/09/2018	21/09/2018	31
World disable day celebration	02/12/2018	02/12/2018	55
Pongal celebration at Blind school	12/01/2019	12/01/2019	75

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Preferment of Public Service System 2.Pedestrian Friendly Roads 3.Plastic free Zone 4.Paperless office 5.Green landscaping with trees and plants

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Computer Literacy for All.:The prime objective of introducing this practice is to improve the employability opportunities of all the undergraduates.Certificate course in Computer Literacy and Soft Skill training imparted to all the fresher and final year undergraduates under the aegis of Tamil Nadu State Council For Higher Education.The performance and the feedback received from the students testify the success rate of implementing the practice. 2.Vocational Training Competence:To enable the students to procure employment after their graduation.The interest evinced by the female students to take up employment or entrepreneurship after graduation set the ball rolling in launching this scheme of offering vocational training to the students.Vocational training on AVID/ FCP/ 3- D Animation/ Digital Still Photography/ Digital Non Linear Editing / Multi Media/ Final Cult Pro/ Digital

Videography/ BSNL Broadband Technology/ BSNL Sales Executive/ BSNL Customer Care Executive/ Banking and Financial Services/ Retail and Sales Management/ Banking and Financial Service Insurance and Telecom and Marketing Management were offered. One thousand four hundred and sixteen students were the beneficiaries.The performance of the student trainees was assessed by the respective trainers and the students displayed enthused participation.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://assessmentonline.naac.gov.in/storage/app/hei/SSR/102054/7.2.1_154656298 5_2245.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision and the mission of the institution are : TO BE A LEADING INSTITUTION THAT PROVIDES QUALITY, AFFORDABLE AND TRANSFORMATIVE PEDAGOGY MISSION TO CREATE A DYNAMIC AND DIALOGIC EDUCATIONAL ENVIRON THAT ENGAGES THE STUDENTS IN THE LEARNING PROCESS. TO ENHANCE THE KNOWLEDGE DOMAIN THROUGH RESEARCH AND SCHOLARSHIP. TO PROVIDE AN EDUCATION THAT TRANSFORMS STUDENTS INTO SOCIAL AND ACADEMIC INNOVATORS. TO SUSTAIN A CARING AND SUPPORTING AMBIANCE IN THE COLLEGE.

Provide the weblink of the institution

https://assessmentonline.naac.gov.in/storage/app/hei/SSR/102054/7.3.1_154656329 3_2245.pdf

8.Future Plans of Actions for Next Academic Year

? Quality improvements in the campus including drinking water/sanitation/canteen ? MOU / Entrepreneurs / Job Fairs / Consultancy / incubation centre will be prioritized ? Updating Syllabus, refinements and improvised system by COE office is under progress ? Elevating PG department in to Research department ? Establishment digital library

Name _____   *Name* _____

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____