



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	
	KUNTHAVAI NAACCHIYAAR GOVERNMENT ARTS COLLEGE FOR WOMEN (AUTONOMOUS)
• Name of the Head of the institution	Dr. P. Cynthia Selvi, M.Sc.,M.Phil., Ph.D.
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04362237152
• Alternate phone No.	7397507650
• Mobile No. (Principal)	7397507650
• Registered e-mail ID (Principal)	principal@kngac.ac.in
• Address	16, Badri Vishal, West St, Ganapathi Nagar, Thanjavur
• City/Town	Thanjavur
• State/UT	Tamil Nadu
• Pin Code	613007
<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	09/11/2004
• Type of Institution	Women

• Location	<b>Urban</b>
• Financial Status	<b>UGC 2f and 12(B)</b>
• Name of the IQAC Co-ordinator/Director	<b>Dr .K. Banukumar</b>
• Phone No.	<b>04362237152</b>
• Mobile No:	<b>9751214535</b>
• IQAC e-mail ID	<b>iqac@kngac.ac.in</b>
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://www.kngac.ac.in/docs/AOAR/AOAR-2020-2021.pdf">https://www.kngac.ac.in/docs/AOAR/AOAR-2020-2021.pdf</a>
<b>4.Was the Academic Calendar prepared for that year?</b>	<b>Yes</b>
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.kngac.ac.in/docs/academic-calendar-2021-22.pdf">https://www.kngac.ac.in/docs/academic-calendar-2021-22.pdf</a>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 4</b>	<b>B</b>	<b>2.2</b>	<b>2019</b>	<b>28/03/2019</b>	<b>28/03/2024</b>
<b>Cycle 3</b>	<b>B</b>	<b>2.69</b>	<b>2013</b>	<b>25/10/2013</b>	<b>24/10/2018</b>
<b>Cycle 2</b>	<b>B+</b>	<b>76.10</b>	<b>2007</b>	<b>10/02/2007</b>	<b>10/02/2012</b>
<b>Cycle 1</b>	<b>Three Star</b>	<b>65.70</b>	<b>2000</b>	<b>17/04/2000</b>	<b>17/04/2005</b>

**6.Date of Establishment of IQAC**

**01/02/2004**

**7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>Nil</b>	<b>0</b>

**8.Provide details regarding the composition of the IQAC:**

<ul style="list-style-type: none"> <li>• Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>2</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. The registration of the Alumni Association has been initiated and registered on 31.May 2022. 2. Food court establishment with students through the Entrepreneur Development Cell. has been proposed by IQAC and initiated as a non-funded start-up. 3. The outcome Based Education framework for the Board of Studies 2022-23 has been effectively executed by the IQAC 4. More than 20 programs (seminars/workshops/conferences/awareness) have been successfully executed as per the action plan.</p>		
<b>12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>		
Plan of Action	Achievements/Outcomes	
To Register Alumni Association	Registered on 31.May 2022.	
To establish non-funded start-ups.	food court with students has been experimented	
To evolve OBE curriculam	Evolved during AY 2022-2023	
To streamlining of workshops/seminar/celebfations	Evolved action plan schedule and executed	

<b>13. Was the AQAR placed before the statutory body?</b>	<b>No</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td><b>NA</b></td> <td><b>Nil</b></td> </tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	<b>NA</b>	<b>Nil</b>
Name of the statutory body	Date of meeting(s)				
<b>NA</b>	<b>Nil</b>				
<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Year</li> </ul>					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td><b>2022</b></td> <td><b>31/01/2023</b></td> </tr> </tbody> </table>		Year	Date of Submission	<b>2022</b>	<b>31/01/2023</b>
Year	Date of Submission				
<b>2022</b>	<b>31/01/2023</b>				
<b>15. Multidisciplinary / interdisciplinary</b>					
<b>16. Academic bank of credits (ABC):</b>					
<b>17. Skill development:</b>					
<b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>					
<b>19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):</b>					
<b>20. Distance education/online education:</b>					

## Extended Profile

### 1. Programme

1.1

27

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

## 2.Student

2.1 4189

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2 1395

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 4189

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

## 3.Academic

3.1 837

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2 181

Number of full-time teachers during the year:

## Extended Profile

<b>1.Programme</b>	
1.1	<b>27</b>
Number of programmes offered during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>2.Student</b>	
2.1	<b>4189</b>
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>
2.2	<b>1395</b>
Number of outgoing / final year students during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.3	<b>4189</b>
Number of students who appeared for the examinations conducted by the institution during the year:	
File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded
<b>3.Academic</b>	
3.1	<b>837</b>
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2	<b>181</b>

Number of full-time teachers during the year:		
<b>File Description</b>	<b>Documents</b>	
Institutional Data in Prescribed Format	<a href="#">View File</a>	
3.3	<b>182</b>	
Number of sanctioned posts for the year:		
<b>4.Institution</b>		
4.1	<b>1188</b>	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	<b>104</b>	
Total number of Classrooms and Seminar halls		
4.3	<b>107</b>	
Total number of computers on campus for academic purposes		
4.4	<b>4747085</b>	
Total expenditure, excluding salary, during the year (INR in Lakhs):		

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institution offers fourteen undergraduates, thirteen postgraduate, four pre doctoral and nine doctoral programmes. The syllabus outlines the learning objective of the courses. The Programme Outcome, Programme Specific outcome and Course Outcome is displayed on the college website. The Departments prepare the learning outcomes. The outcomes delineate the level of attainment at the completion of the programme. The course outcome is prepared to take into account the six levels of learning assessment: Create, Evaluate, Analyse, Apply, Understand and Remember.

Students and the Teacher benefit from the outcomes. Students make use of the outcomes to assess and guide their own learning and find out the supporting resources to be accessed to improve and enhance their scholarship. The outcomes also assist the teacher in planning instruction. The outcomes enable the teacher to classify, break down the syllabus and select teaching materials to measure up to the expectations outlined in the course outcome.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	<a href="https://www.kngac.ac.in/docs/course-outcome%20-2018-19.pdf">https://www.kngac.ac.in/docs/course-outcome%20-2018-19.pdf</a>

**1.1.2 - Number of Programmes where syllabus revision was carried out during the year**

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

**1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year**

46

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded



## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

NIL

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

27

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The curriculum of the institution offers courses on Value Education/ Gender Studies/ Environmental Studies and Life Skills for all the undergraduate students irrespective of their electives. In addition to that, the Departments also offer courses on these core universal values. Courses titled Rights of women or, Magaliriyil, Human Rights, Women's Writing in English, Green Chemistry are offered within the curriculum that reflects on issues of Gender and Environment Under the tutelage of the mentors. The Women's Cell organises special lectures to sensitise the students to gender equity and rights. The NSS cell of the institution inculcates among the student's civic responsibility and community service. In addition to core electives, the institution arranges lectures on topics of Social relevance for the students. Through personality development programmes, Yoga and Stress Management, the students are aware of the social issues

that require redressal. The institution organises programmes on centenary celebrations of Public Intellectuals. Students get to know the ideologies of these intellectuals and try to ingest them. career and Placement Cell of the institution channels the potentials of the students through career guidance initiatives

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

**1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year**

6

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above**

557

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects**

78

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

#### 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://www.kngac.ac.in/docs/stakeholders-feedback-analysis-2021-22.pdf">https://www.kngac.ac.in/docs/stakeholders-feedback-analysis-2021-22.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

**1.4.2 - The feedback system of the Institution comprises the following**

**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://www.kngac.ac.in/docs/student-satisfaction-survey-report-ugpg-2021-22.pdf">https://www.kngac.ac.in/docs/student-satisfaction-survey-report-ugpg-2021-22.pdf</a>
Any additional information	<b>No File Uploaded</b>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

**1717**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**

**1717**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Due to this pandemic situation, our institution did not organize any special programme for slow and advanced learners. In spite of all the problems, our faculty members who have taken certain measures and efforts to improve the learning levels of slow and advanced learners. Many of our faculty members who have recorded their online class lectures and sent it to those slow learners and for those who have missed their classes. Our institution has facilitated each and every faculty whether they are in regular basis or guest faculty with Google Workspace official account enable them to record their online class lectures. Slow and advanced learners have been identified with the help of online tests. Advanced learners are made to involve in active learning by group discussion, question and answer method, quiz, seminar and assignments so as to enhance and enrich their knowledge. Peer teaching is another innovative method in which advanced learners try to facilitate the slow learners to bridge the gap. Regular monitoring is being done to ensure their progression in teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**2.2.2 - Student – Teacher (full-time) ratio**

Year	Number of Students	Number of Teachers
01/03/2023	4189	181

File Description	Documents
Upload any additional information	No File Uploaded

**2.3 - Teaching- Learning Process**

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The student centric teaching methodologies are incorporated in order to enhance the learning efficiency and to ensure the dissemination of knowledge among students effectively. Our faculty members who have adapted blended learning teaching methodology during this academic year. Many of our faculty members are involved in reflective teaching methodology. This is a meta cognitive strategy that helps our faculty to think critically upon their experiences, actions and decisions during their teaching practice. Reflective teaching methodology is a process of self observation and self evaluation which a teacher can adhere and makes the students to acquire knowledge and understand the scope of their field of study. The faculty members who have been solving problems in the classroom and also aware of the assumptions which he or she brings to teaching. The faculty of our college should be aware of the institutional and cultural context of their teaching. They have been actively participated in curriculum development and seek professional development opportunities. In the pandemic, the faculty members were pushed into fully online teaching without any preparation and without any training, without even knowing what are the best practices for online teaching. Then they have learnt a lot and identified the best practices for online teaching. They have started from planning of the course and most important-be present- not just video presence in the lecture, but presence in the course.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

It is essential for the teachers to prepare the students future-ready. As a result, teachers are combining traditional way of teaching with technology to actively involve students in the learning process. The academic year 2020-2021 witnessed a paradigm shift in teaching-learning process across the country. Our college was no exception. The usage of ICT tools became inevitable for teachers. The contents for all the UG and PG courses have been prepared by respective subject teachers and were uploaded in the college portal [www.kngac.ac.in](http://www.kngac.ac.in). The study materials were made available digitally throughout the year for the benefit of the students. Teachers started using Google Meet for teaching the students. They presented the teaching content by power point slides through Google classroom. The lectures were recorded and made available for the students for future reference. Online quizzes were prepared for students after the completion of each unit with the help of Google forms. Assignments were submitted by the students online. They also presented their seminar and project report through online.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://www.kngac.ac.in/ict_platform.php">https://www.kngac.ac.in/ict_platform.php</a>
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

181

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The academic calendar of our college is prepared every year with due diligence. It is circulated among the faculties and students in the first week of the academic year. It includes the details about day orders, government holidays, festivals, dates of examinations, sports day and annual day celebrations, beginning and end of vacation, etc. It helps the academicians and students plan their work. Based on the available effective working days, each department is preparing the time-table for UG and PG programmes so as to complete the syllabus on time. As per UGC guidelines workloads are allotted to the faculties in order to adhere with their teaching plan.

During the academic year 2021-2022 digital academic calendar was prepared and distributed among the staff and the students

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

181

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

133

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

**2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)**

25

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

**2.5 - Evaluation Process and Reforms**

**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

25

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

**2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year**

0



File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Our college examination system is completely an IT integrated one. The software-enabled examination system has ensured the smooth functioning of the examination department during the COVID 19 pandemic period. Apart from End Semester Examinations (ESE), students are evaluated through the two centralized Continuous Internal Assessment examinations (CIA) and one model examination.

During the academic year 2021-2022 the examinations were conducted online following UGC and University guidelines. Our college had evolved a fool-proof system of conducting online examinations so as to protect the interests of the students as well as the teachers. Firstly, unique Google forms were generated for each class and links shared with the students to send the answer script online. Secondly, WhatsApp groups were created for HODs and Tutors for sharing questions papers. During examinations question papers in PDF were sent to the students from the Controller of Examinations (COE) through HOD and Tutors. Each question paper was endorsed by the COE. Elaborate examination guidelines were issued to the students in order to enable them write the examinations with confidence. After the examination, the students were asked to send their answer script using the Google form link shared with them. The evaluation of the answer scripts were also done online. The digital scripts were sent to the Examiners through E-mail and received the corrected copies in the same way.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The institution offers fourteen undergraduates, thirteen postgraduate, four predoctoral and nine doctoral programmes. The syllabus outlines the learning objective of the courses. The Programme Outcome, Programme Specific outcome and Course Outcome is displayed on the college website. The learning outcomes are prepared by the Departments. The outcomes delineate the level of attainment at the completion of the programme. The course outcome is prepared to take into account the six levels of learning assessment pioneered by Benjamin Bloom. The six levels of learning assessment are: Create, Evaluate, Analyse, Apply, Understand and Remember. Students and the Teacher benefit from the outcomes. Students make use of the outcomes to assess and guide their own learning and find out the supporting resources to be accessed to improve and enhance their scholarship. The outcomes also assist the teacher in planning instruction. The outcomes enable the teacher to classify, break down the syllabus and select teaching materials to measure up to the expectations outlined in the course outcome. The course outcome is not published in the handbook but the Heads of the Department brief the students about the course outcomes in the introductory lecture session.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://www.kngac.ac.in/docs/course-outcome%20-2018-19.pdf">https://www.kngac.ac.in/docs/course-outcome%20-2018-19.pdf</a>

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The departments evaluate attainment of Programme Outcomes and Course Outcomes using Continuous Internal Assessment, Model Tests and Semester Exam marks and pass percentages.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1293

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.kngac.ac.in/docs/student-satisfaction-survey-report-ugpg-2021-22.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research cell, Research co-ordinating committee shall be formed by the principal for the academic year 2021- 2022 The faculty members are encouraged to apply research projects to funding agencies, circulars received from various funding agencies are circulated to faculty members. The Committee includes Dr. R. Dravida Rani (HOD of Tamil) for Arts Dr. G. Vasuki (HOD of Physics) for Science and Dr. K.Banukumar (HOD of Geography) and IQAC co-ordinator. For monitoring, co-ordinating and directing the research activities.

1. Before embarking on any proposed for the PhD new registration the department research committee (DRC) members such as the concerned head of the dept as chairperson and the research supervisors as committee members, the team faculty members are expected to undertake research leading to quality publication (UGC - CARE/SCOPUS/Web of sciences)

presentation invited talks/socially useful outcome or other activities.

2. The Research scholars are encouraged to participate/present papers (Oral/poster) in national and international conferences/ Seminars etc. And published the papers in UGC-CARE/SCOPUS/ Wos Journals.
3. To enhance the quality research output student mentorship or internship is facilitated or arranged.
4. To encourage post graduate students to pursue research activities student mini proposal submitted to funding agencies such as TANSCHER , TNSCST etc.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://www.kngac.ac.in/docs/committee-2021-2022.pdf">https://www.kngac.ac.in/docs/committee-2021-2022.pdf</a>
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for

**advanced studies/research during the year**

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

**3.2 - Resource Mobilization for Research**

**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

145000

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

**3.2.2 - Number of teachers having research projects during the year**

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

**3.2.3 - Number of teachers recognised as research guides**

57

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

4

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

EDC helps the students to transform the job seekers to job providers. This imparts entrepreneurial skill training so as to enable students to become self-employed. EDC offers various certificate courses namely Arts and handicrafts, embroidery work, beautician courses, spoken English, spoken Hindi, Graphic Design and Aari work. Every year nearly 500 students are benefited out of these courses. The cell has been continuously providing a helping hand to the budding entrepreneurs. In addition to this training, the EDC through a non-funded incubation centre offers students to generate revenue through food products through a food court.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

**Property Rights (IPR), Entrepreneurship and Skill Development during the year**

24

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4 - Research Publications and Awards**

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

11

File Description	Documents
URL to the research page on HEI website	<a href="https://www.kngac.ac.in/docs/research_ethics_2024.pdf">https://www.kngac.ac.in/docs/research_ethics_2024.pdf</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

24

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

9

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**

**3.4.5.1 - Total number of Citations in Scopus during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded



**3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**

**3.4.6.1 - h-index of Scopus during the year**

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

**3.5 - Consultancy**

**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

**3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year**

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Extension activities play a crucial role in higher education by bridging the gap between academia and the real world. These activities encompass a wide range of initiatives aimed at connecting students, faculty, and institutions with communities, industries, and societal needs. Our students engaged with developing awareness and knowledge of social realities to have concern for the well being of the community and engage in creative and constructive social action in our neighborhood through various awareness programmes, seminar, rally, celebration, services etc.,

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year**

3

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

83

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

4000

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7 - Collaboration**

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

0

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The total area of the campus is 17.5 acres. The college has spacious administrative segment, departments and classrooms. All 14 departments have good infrastructure facilities. Adequate numbers of classrooms have been allotted to all the departments. All the departments are provided with computers and an internet facility. All the departments have their own departmental library with an adequate number of books. The library has separate Halls for housing books, journals, magazines and reference books. In terms of learning resources, the library has a good collection of books and e-books in addition to subscribing to a number of journals and audio-video cassettes. The library has INFLIBNET and DELNET facilities. Students and faculty members can access more than 10,000 electronic books through the university's digital library. The number of books, journals and periodicals are updated every year. In addition to the above central facility, the departments have their own libraries.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

A good hostel with 44 rooms is available to cater to the needs of residential students. The hostel has recreation facilities like a

gymnasium, yoga centre etc. The sports infrastructure includes Volley Ball, Kho-Kho, football grounds, and a yoga centre. We train our students in indoor and outdoor games to participate in University level competitions.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

17

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

1542485

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The general library is Functioning with a Library in charge and temporary Assistant. The Library provides open access to staff and students. Digital Library is equipped with 15 Computers, Other

accessories and power backup. Where more than 9000 e-books are available. The benefits of the Integrated Library Management System (ILMS) are Easy searching- it enables online searching of library material, which leads to fast and easy searching. Students prefer these types of the digital library. Computerized Services - it supports computerized library services which help in easy stock management. It is user-friendly software that facilitates all the functions to run in a seamless manner. It offers expanded access to library materials. It provides full access to the whole library material in an effective way. The integrated library helps in the smooth functioning of the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following:  
e-journals e-ShodhSindhu Shodhganga  
Membership e-books Databases Remote  
access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**120000**

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

0

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

**4.3 - IT Infrastructure**

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The campus is Wi-Fi enabled with a high-speed internet connection to allow the students to access the internet. The coverage of Wi-Fi is not only restricted to classrooms but also extends to all the areas including the library, Auditorium and hostels. Based on our IT policy, Firewall architecture has been maintained through network policy, advanced authentication, packet filtering, and application gateways. Based on the Allocation of the Tamil Nadu State Government through Computer Literacy Programme and by the mobilizing of the Research Laboratory fee, the IT facility has been established, updated and maintained.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Student - Computer ratio**

Number of Students	Number of Computers
4189	107

File Description	Documents
Upload any additional information	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on**

A. 50 Mbps

<b>campus</b>	
<b>File Description</b>	<b>Documents</b>
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded
<b>4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing</b>	D. Any one of the above
<b>File Description</b>	<b>Documents</b>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)</b>	
3161900	
<b>File Description</b>	<b>Documents</b>
Audited statements of accounts	No File Uploaded
Upload any additional information	No File Uploaded
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.	
The procedures and policies adopted by the College for maintaining and utilizing physical, academic and support facilities include: Various committees to assess, allocate and monitor. The science departments were provided with minimum annual maintenance costs for repairing analogue and digital equipment. The College has an adequate IT infrastructure to facilitate Online Teaching and	



Learning by providing access to different Online Platforms. The College further facilitated Online Teaching and Learning and several academic activities. During the Pandemic, we developed content to give accessibility to all our students through College Portal. The College has a well-equipped Sports Complex comprising Fitness Centre, Badminton Courts, Basketball Courts, Walking Tracks and a Playing Arena for students with physical disabilities. The College has active student teams for different Sports that participate on a continual basis in national and international sports events

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

3774

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

600

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

#### 5.1.3 - The following Capacity Development

A. All of the above

**and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

590

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

**799**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

### 5.2.2 - Number of outgoing students progressing to higher education

**210**

File Description	Documents
Upload supporting data for students/alumni	<b>No File Uploaded</b>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

**01**

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

23

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

They actively participate in all the student meetings convened by the institution. Also, they have been actively involved in the celebrations and annual functions of the institution. The student representative of every programme will take part in the board of Studies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

3

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

**There is no registered and functional alumni association during 2020-2021. Old Student Association has been registered as Alumni Association on May 31 2022**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**5.4.2 - Alumni's financial contribution during the year**

**E. <2 Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

**The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution. The activities of the institution reflect the vision, mission and objective of the institution in true spirit. The Internal Quality Assurance Cell has a pivotal role in the formulation of an action plan and execution strategy as per the contemporary requirement of higher education under quality initiatives. Accordingly, the institution enables the growth of**

individuals at four levels: psychological, existential, linguistic and cognitive. Academics combined with extramural activities sensitize and transform the students into socially responsible citizens. The leadership of the Head of the Institution guides the activities of the institution. The Governing Body, Academic Council and Finance Committee meeting is convened annually to approve matters pertaining to infrastructure and academics. The Head of the Institution calls a meeting with the Heads of the Department to determine and decide upon quality enhancement schemes to be implemented for the welfare of the students. The institution attempts to mould the students as competitive and conscientious individuals. The academic and extramural activities are directed towards attaining the institution's objective, vision and mission. The faculty members have the academic freedom to pursue research in their own field and update their teaching and research experiences by participating in academic sessions. The triune -Planning, Execution and Implementation are the hallmarks of competent governance of the Institution

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution assigns authority and provides autonomy to the functionaries of various bodies to bring about decentralized governance. The Principal is vested with the authority to make decisions about academics and administration. The Faculty members are given representation in various committees and are permitted to conduct programmes in tune with the vision and mission of the institution. The faculty members shoulder the responsibility of various academic and extramural activities. They are free to organize field trips, tie up with industry experts, and coordinate seminars/ workshops/ Faculty Development Programmes. The other constituents of the institution like sports and library also have functional autonomy under the guidance of the Principal. The students play an active role as coordinators of extramural, sports and social service activities. The institution promotes a culture of participative management through the involvement of the students and faculty in various activities. The students and the faculty enjoy the freedom of offering suggestions to improve

andimprovis. The Head of the institution is vested with the prime responsibility for the conduct of academic, extramural and administrative activities of the institution. The institution collects feedback from the stakeholders and strives towards the constructive revision of the curriculum, teaching and learning, infrastructure and evaluation.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institution imparts utmost priority in the augmentation and promotion of quality in its educational pursuits. Quality is ensured through discussions with the stakeholders - students, faculty, alumni and parents. The meetings of the College Council, Academic Council and IQAC chart out the schemes to be put into operation. Infrastructural development, innovative teaching and learning, research and vocational training form a part of the prospective plan of the institution with due consideration as per the 4th cycle NAAC assessment. The perspective plans focus on infrastructural development, enhancement of quality in the teaching-learning process, promotion of research, healthy practices etc. The IQAC outlines the prospective plan of the institution in its AQAR reports. The core areas of the prospective plan focus on infrastructure and upgrading of the teaching learning facilities. The prospective plan of the institution includes the construction and allocation of labs and classrooms, revamping the library facilities, addition of more smart class rooms and providing amenities to the physically challenged.

File Description	Documents
Strategic Plan and deployment documents on the website	<b>No File Uploaded</b>
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institution is governed by the Government of Tamil Nadu. The service rules, procedures, recruitment and promotional policies are in accordance with Tamil Nadu Public Service Rules. The institution is headed by the Principal. The Governing Body, Academic Council and Finance Committee meet annually to examine, assess, approve and offer suggestive measures to be effected. The Principal is the competent authority to execute the guidelines stipulated by the Government of Tamil Nadu. In consultation with the College Council, the Principal takes a call on academic matters. The Heads of the Department are authorized to take decisions through discussion with faculty members. The administration of the institution functions through various bodies.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://www.kngac.ac.in/docs/organogram.pdf">https://www.kngac.ac.in/docs/organogram.pdf</a>
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional Information	<a href="https://www.kngac.ac.in/docs/committee-2021-2022.pdf">https://www.kngac.ac.in/docs/committee-2021-2022.pdf</a>

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**



File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	No File Uploaded
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Institution has welfare schemes stipulated by the Government of Tamil Nadu for the welfare of the teaching and non-teaching. The New Health Insurance schemes provides caseless health Insurance Coverage to the families of all the employees of Government of Tamil Nadu. The coverage includes medicines, Operation Charge, Doctor Fees and treatment of preexisting illness. The Teaching and Non-teaching staff members contribute a minimum amount towards the New Helath Insurance Scheme. In addition to the health inusurance scheme offerd by the Government the faculty members teaching and non-teaching members can avail loan facilities from the GPF for personal needs. The Institution is bestowd with amenitinitis that is conducive for the well being of the teaching and the nonteaching staff. The faculty members are given the liberty to organize field trips, to have a tie up with industrial experts and to coordinate seminars/ workshops/ Faculty Development Programmes. The other constituents of the institution like sports and library also have functional system under the guidance of the Principal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

01

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

**1**

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

**58**

File Description	Documents
Summary of the IQAC report	<b>No File Uploaded</b>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly

**Internal audit is a routine affair conducted by the Directorate of Collegiate Education. triennial Inspection Is done by Affiliating Unversity every threeyears.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)**

1832605

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

**6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

The institution is governed by the Government of Tamil Nadu. The institution is reliant on grants only from the Government of Tamil Nadu and the University Grants Commission , New Delhi. The institution has functionaries under the heads of UGC, Building Committee, Purchase Committee, Hostel Committee and Sports. The funds received are optimally utilised. The corpus fund in the Parent Teacher Association is utilized judiciously for the academic and developmental needs of the institution. The proposals for developmental activities is tabled before the Parent Teacher Association meeting and after deliberation the fund is utilized. The contribution made by the alumna is also utilized for the academic and infrastructural needs of the institution. A record of the funds utilised is audited and maintained for reference by the college office.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC has paved way for substantial improvements in the curriculum, teaching, learning, student support system and efficient administration, which are listed below:

1. Thrust components of academic and administrative system as per the higher education policy,

industrial need, global competency and regional significance has been emphasized.

2. Formulating short / long term goals and implementing the action plans with the

internal committees and external organizations,

3. Conducting periodic meeting to discuss the pros and cons and to review the action plan.

4. CBCS-OBE curriculum framework with employability components, value added and

Internship courses are initiated. ICT enabled classes with student centric teaching methods

have been regularized.

5. Conducting faculty development programmes, various awareness programmes are also

planned every year. Career development and camps drives have been regularized by both

government and by the private consultancies.

6. Soft skill and entrepreneurship training programmes, startups are initiated.

7. Paperless administration has been emphasized through E governance. Automation of generating database for student, staff and administration and report generation has been initiated by

IQAC.

8. Community development & cultural programmes, celebration of national / local events are prioritized.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC has motivated the faculty members to use ICT tools combined with the conservative methodology in teaching. The analysis of the performance of the students in semester examination is also one of the means to review the teaching learning process. Feedback received from the students is also taken into effect to review the teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution conducts courses and programmes to enhance the leadership capabilities of high potential among women. The introduction of Gender Studies in the curriculum is to acquaint the students with key concerns both historical and contemporary in a gamut of social realms such as law, culture, education, work, medicine, social policy and the family. The consortium of heterogeneous committees - Women's Cell, Leo Club, Clean Thanjavur, Youth Red Cross, Career Guidance Cell, Entrepreneurial Development Cell, Placement Cell and the Fine Arts Association conduct programmes on health, career, business and profession skills pertaining to womankind. The institution provides amenities that ensures and sustains the safety, security and well being of the students. The Department of Physical Education motivates the students to participate in self defense training programmes such as Taekwondo and Karate with its focus on embodied empowerment. Training in Yoga is arranged for the students for holistic development and to keep many balls up in the air in the increasing demand on their time across personal and professional life. The mentors provide the counseling to the students on personal and academic front. The psychological counseling lends a hand to the students to trounce trouble spots in socio personal and academic sphere.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment</b>	<b>D. Any 1of the above</b>
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File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The administration of the institution prioritizes to maintain the precincts of the campus environment-friendly. Waste is managed through twofold process namely that of minimizing and processing waste. The faculty and students are instructed to dispose of the waste in a trash bin. Later the refuse is processed through vermin composting. The non-degradable waste and e-waste are dispensed with the prior permission of the government. The faculty and the students are advised to refrain from the use of plastics in the campus. The volunteers of the NSS and the Clean Thanjavur Club come forward to manage and dispose the waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction</b>	<b>C. Any 2 of the above</b>
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**of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**C. Any 2 of the above**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

**E. None of the above**



File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p><b>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).</b></p>	<p><b>The vision and mission of the College has been holistic development of girls and empowering them. Seats are reserved following the reservation rules and merit-based selection of students from all communities with different socio-economic backgrounds. Cultural programmes during various events organized with emphasizing social harmony and awareness of the rich heritage</b></p>
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of our country as well as local significance will inculcates collaborative work environment and hone organizational and leadership skills. Celebration in the form of competitions and students' presentation on the occasion of various days of celebration with international, national and local importance, showcase the effort to not only acknowledge linguistic diversity but also promote linguistic harmony and subsequent awareness. Students are encouraged to join the different Units of extension activities promoted by the institution to actively work with people from diverse socio-cultural backgrounds with an aim of improving society and to develop strong nationality.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Our institution practices various efforts to sensitize the stakeholders of their constitutional obligation. During the commencement of the academic year, Orientation Lecture to the new batch of students to make them aware of the core values and ethos of the Institution. The address highlights the need of maintaining harmony amongst all diversities, in developing scientific temper, humanism and spirit of enquiry. The young minds who are going to be the responsible citizens of tomorrow learn the lesson of exercising their rights and performing their duties. The significance of the Independence Day and Republic Day are illustrated to all with the words from the Preamble, Fundamental Rights and Duties enshrined in the Constitution of the country. The students are taught to obey the supreme law of the land and respect the symbols of national unity like National Flag and National Anthem. The Values like empathy, compassion, respecting diversity, cooperation, coexistence are highlighted in the institution handbook. The NSS, Red ribbon, Exnora and Leo club units of the College undertakes different kind of activities to mould the students with the principle of responsibility, fraternity and societal justice

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<p><b>7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized</b></p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>	<p>The Institution organizes and celebrates a number of national and international days. Which includes Republic day, Independence Day, Women's day celebration, International Yoga day, International drug abuse day, International Youth Day, Teachers Day, International peace day, National blood donation day, Gandhi Jayanthi day and National Disaster day.</p>
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File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

**1. Title of the Practice: (A) Effective Mentor System**

**2. Title of the Practice: (B) Inclusiveness and Nurturing Moral values**

File Description	Documents
Best practices in the Institutional website	<a href="https://www.kngac.ac.in/docs/best_practices_2019_2020.pdf">https://www.kngac.ac.in/docs/best_practices_2019_2020.pdf</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The institution stands second among the government colleges for women in Tamil Nadu with increased demand ratio. Majority of the students hail from the rural vicinities of Thanjavur. The single window counselling is implemented for admission to the college. It is the most transparent, efficient and student friendly system for carrying out merit based admission. The teaching methodology brought into play by the faculty takes into account the socioeconomic and cultural background of the students. The assessment of the learning level of the students leads to the conduct of special programmes like bridge course and remedial coaching to improve and enhance the learning ability of the students. Bilingual teaching is used to facilitate comprehension. In addition to conventional teaching methods, ICT tools are used to advance the learning process. Sports, Fine Arts and Yoga taps

the latent potential of the students and leads them to perform and excel.

File Description	Documents
Appropriate link in the institutional website	<a href="https://www.kngac.ac.in/innovative_practices.php#a">https://www.kngac.ac.in/innovative_practices.php#a</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

NAAC criteria have been allocated among the IQAC members for the effective monitoring and quality initiatives of the same. Temporary office bearers have been selected for the proposed alumni association to initiate the registration process and formulate the by-law of the alumni association. Library automation will be completed by the academic year 2021-2022. All the departments will initiate a startup programme appropriately. The proposal of the same can be submitted. The food court can be established as a startup programme through students' cooperative Stores at this college. Measures to strengthen sports and cultural activities have been strengthened. COPO Matrix and OBE-based curriculum towards the forthcoming Board of Studies have been planned. All the departs are to sign MoU with other organizations/institutions/colleges/universities and industries. The extension activities will give priority to 'Community Service' as a necessary component. A periodic meeting will be convened in this connection.