

**KUNTHAVAI NAACCHIYAAR GOVERNMENT ARTS COLLEGE FOR WOMEN
(AUTONOMOUS) THANJAVUR- 613007**

IQAC Composition 2015-2016

Chairperson	Dr. S. Lakshmi Principal Kunthavai Naacchiyaar Government Arts College For Women (Autonomous) Thanjavur – 613007.
IQAC Director / Coordinator	Dr. P. Cynthia Selvi Head & Associate Professor Department of Computer Science Kunthavai Naacchiyaar Government Arts College For Women (Autonomous) Thanjavur – 613007.
Faculty Representatives	<ol style="list-style-type: none"> 1. Mrs. Catherine Vimala Associate Professor of Physics. 2. Dr. J. Malarvizhi Associate Professor of Mathematics & Controller of Examination. 3. Dr. V. Senthamizh Selvi Associate Professor of Physics. 4. Mrs. R. Santhal Head & Associate Professor Department of Chemistry 5. Dr. D. Malarvizhi Associate Professor of Economics.
External Representative	<ol style="list-style-type: none"> 1. Dr. Babu Rajendran Director, CCCD Bharathidasan University Trichy- 620024. 2. Dr. E. Kirupakaran Additional General Manager SSTP (Systems) BHEL Tiruchirappalli-14 3. Mr. Anand Balaji Network Engineer Distance Education Centre Bharathidasan University Trichy – 620024.
Administrative Official	1. Mr. M. Rajaraman Bursar
Alumnae	Mrs. Punitha Ganesan Chairman & Managing Trustee K. Nadimuthu Memorial Educational Trust Thanjavur
Student Representative	Ms. G. Divya

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING

2015-2016

Date: 2nd April 2016

Agenda for the meeting of Internal Quality Assurance Cell held on in 2nd April 2016 Room No-18 of Kunthavai Naacchiyaar Government Arts College For Women.

1. Welcome Address by the Chairperson of the IQAC.

2. Prefatory remarks by the Coordinator of the IQAC

3. IQAC Agenda / Plan of Action for 2015-2016

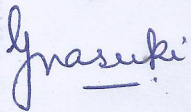
- Improvement in Research Activities.
- Online Student Feedback to be evaluated and Action Taken Report to be prepared.
- Communication of circulars to students through intranet (campus-wide wi-fi facility is provided).
- Creation of Staff/ Student Database.
- Employability related Certificate Courses/ Workshops to be conducted.
- Initiation of MOU with banking sectors/ companies/ industries.
- Postgraduate students to be encouraged to undertake Interdisciplinary projects.
- Extension of Bank counter in the Campus.
- Conduct of campus interviews.
- Open access of library resources.

4. Vote of Thanks

**KUNTHAVAI NAACCHIYAAR GOVERNMENT ARTS COLLEGE FOR WOMEN
(AUTONOMOUS) THANJAVUR- 613007**

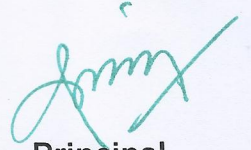
ACTION TAKEN REPORT 2015-2016

1. Improvement in the functioning of Entrepreneurial Development Cell.
2. Adequate training in Soft Skill offered.
3. Implementation of Self- Study Courses to earn extra credits by the students.
4. College website domain based mail_ids are created for the Departments.
5. Concurrent PG Programme (MBA) is offered.
6. Computerization of Central Valuation Mark Entry Process.



IQAC Coordinator

Dr. G. VASUKI, Ph.D.,
HOD of Physics
Kunthavai Naachiyar
Govt. Arts College (W) (Autonomous)
THANJAVUR - 613 007.



Principal,
Kunthavai Naachiyar
Govt. Arts College (Women)
Thanjavur-613 007.

Encl : (a) A scanned copy of the Minutes.

ANNEXURE – I

Kunthavai Naachechiyaar Govt. Arts College for Women(Autonomous), Thanjavur-7

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting - I (2015 – 2016)

The IQAC meeting for the Academic Year 2015-2016 was held on 2nd April 2016 in this college and the following issues were resolved.

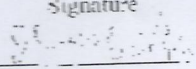
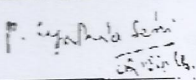
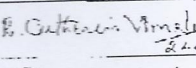
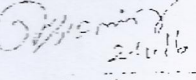
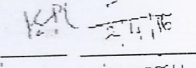
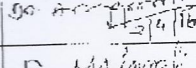
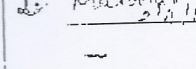
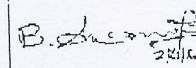
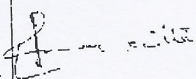
1. AQAR(Annual Quality Assurance Report) of the academic years 2013-2014 & 2014-2015 were audited by the members.
2. Report on the activities of the year 2015-2016(jill. date) was scrutinized.
3. Audited statement of Expenditure in UGC XII Plan - IQAC Installation fund for the years 2013-2014, 2014-2015 was approved.
4. Regarding the utilization of UGC XII Plan - IQAC Installation fund meant for the year 2012-2013, following suggestions are given by the members:
 - o The above mentioned amount of Rs. 24000/- can be utilized for the conduct of Academic Audit which is proposed to be arranged in Sep/Oct 2016.
5. The following suggestions are given towards the preparation for Extension of Autonomy 2016-2017 onwards:
 - o The Academic Audit should be conducted earlier in 2016-2017.
6. The amount sanctioned UGC XII Plan - IQAC Installation for Office Equipments and ICT communications can be utilized for the purchase of the following equipments:
 - o Digital Multi-function Device
 - o Smart phone(Oneacore & android OS)
 - o LCD Projector/Digital Signage
7. Other suggestions given by members are stated below:
 - 1) Research activities should be improved.
 - 2) More research projects should be initiated.
 - 3) Students' feedback (online feedback preferable) should be evaluated and action taken report should be prepared.
 - 4) All circulars should be communicated to students through intranet, as campus-wide wi-fi facility is provided.
 - 5) Student / Staff database should be created.
 - 6) Job/ awareness oriented Certificate course/workshops can be organized for the benefit of unemployed women.
 - 7) MOU can be initiated with banking sectors/companies/industries to improve job opportunities of students.
 - 8) PG students can be encouraged to undertake Interdisciplinary projects other than their regular curricular courses.

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9) The following representations are given by Student representative member of IQAC:

- o Book Extension Counter
- o On-campus Interviews
- o Open access of library resources.

Steps are to be taken for the above mentioned issues in the forth-coming year.

Sno	Category	Name	Designation	Signature
1	Chairperson	Dr.S Lakshmi	Principal	
2	Coordinator/ Member Secretary	Dr. P. Cynthia Selvi	Asso. Prof & Head, Dept. of Computer Science	
3	Senior Teachers:	Mrs. Catherine Vimala, M.Sc., M.Phil.,	Asso. Prof. of Physics	
4		Dr.J.M. arvizhi	Asso. Prof(Mathematics) & Controller of Examinations	
5		Dr.V.Senthamizh Selvi	Asso. Prof of Physics & UGC Coordinator	
6		Mrs. R. Santhal, M.Sc., M.Phil.,	Asso. Prof., & Head, Dept. of Chemistry	
7		Dr D.Makervizhi	Asso. Prof. of Economics	
8		Mr. M.Rajaraman, M.A.,	Bursar, KNCAC	—
9	External Experts:	Dr.Babu Rajendran	Director, CCCD, Bharathidasan University, Tiruchirappalli	—
10		Dr.E Kirapakaran	Addl.General Manager SSTP(Systems) BIHEL, Tiruchirappalli 14	—
11		Mr.P.Anand, MCA ,	Network Engineer, Distance Education Centre, Bharathidasan University, Tiruchirappalli	
12	Alumnae	Mrs.Punitha Ganesan, MA ,	Chairman & Managing Trustee, K.Nadimurthu Memorial Educational Trust, Thanjavur	
13	Student Representative	Ms.G.Divya	I.M.Sc., Computer Science, KNGA College(W)	