



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting of the IQAC (2021-22)

The following were the main agenda of the IQAC meeting held at 10.30 am on 01-11-2021 at Seminar Hall in the college.

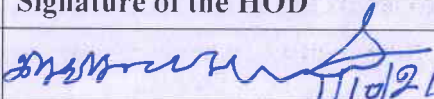

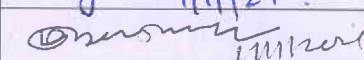

1. NAAC criteria have been allocated among the IQAC members for the effective monitoring and quality initiatives of the same.
2. Temporary office bearers have been selected for the proposed alumni association to initiate the registration process and formulate the by-law of the alumni association. The details of the nominated alumni working as the faculty in this institution at present given below:

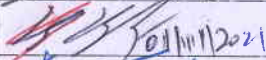
Dr.P.Vembarasi,(President), Dr.V.Latha,(Vice President), Dr.T.Ponniyin Selvi (Secretary), Dr.N.Karthika, (Joint Secretary), Dr.N.Chandrakala, (Treasurer), Dr.M.Malarvizhi, Dr.G. Shanthi, Dr.S.Vaijyanthimala and Dr.G. Anuradha (Members)

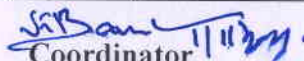
3. Library automation will be completed by this academic year provided Department databases submitted in time.
4. All the departments will initiate a startup programme appropriately. The proposal of the same can be submitted within this semester. (November 2021)
5. Food court can be established as a startup programme through students co-operative Stores of this college.
6. The importance and the progress of the action plan for the current academic year (2021- 2022) are reviewed. Suitable suggestions were made to execute the same within the stipulated time.
7. Measures to strengthen the sports and cultural activities have been discussed. Accordingly, sports and fine arts teams will be formulated.
8. Clarifications on COPO Matrix and OBE based curriculum towards forthcoming Board of Studies have been discussed and clarified.


**KUNTHAVAI NAACCHIYAAR GOVERNMENT ARTS COLLEGE FOR WOMEN (ATUONOMOUS),
THANJAVUR 613 007
(‘B’ Grade Accredited by NAAC)
INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Minutes of the Meeting Held On 01.11.2021

Sl.No	Heads of the Department	Signature of the HOD
1	HOD of Tamil / Senior Member IQAC	
2	English	for Esthela Centom 11/11/2021
3	HOD of History / COE	Selularatnam 11/11/2021
4	Economics	for D. Malambhi 1/11/21
5	BBA /Member IQAC	Malambhi Bai 1/11/21
6	Commerce	P. M. P. P. 1/11/21
7	Mathematics / Member IQAC	
8	Statistics / Member IQAC	for Dr. S. S. S. S. 1/11/21
9	Physics	gnasuki 1/11/21
10	Chemistry	
11	Botany	
12	Zoology	for Dr. S. S. S. S. 1/11/2021
13	HOD of Geography / Coordinator IQAC	Dr. K. Banukumar 1/11/2021
14	Computer Science	U. Jay 01/11/2021

Sl.No	IQAC Members	Responsibility	Signature
1	Dr.D.Malarvizhi	Senior Member	D. Malambhi 1/11/21
2	Dr.R.Periyanyaki	Member	for Dr. S. S. S. S. 1/11/2021
3	Dr.A.Saburunnisa	Member	A. Saburunnisa (A-SABURUNNISA) 1/11/2021
4	Mr.A. Senthilvelan	Member	
	Dr. A.Kanmani Joan of Arc	Member	Dr. A. Kanmani Joan of Arc 1/11/2021
6	Dr.K.Subha	Member	K. Subha 1/11/21
7	Dr.P.Serfoji	Member	P. Serfoji 1/11/2021


Coordinator
(Dr.K.Banukumar, HOD of Geography)


Principal
01.11.21



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting of the IQAC (2021-2022: II)



The following were the resolutions were made out of the IQAC meeting held on 20-05-2022 at (10.30 am) the Principal Office.

1. To improve the scores of all the **weaker criteria will be monitored by the IQAC members** as shown in the attachment with emphasizing more on criteria 3, 5 and 6, **The Action Plan for the academic year 2022- 2023 will be proposed accordingly.**

Sl. NO	IQAC Members	Criterion
1	Dr. R.Diravida Rani, Senior Member	Planning and Execution
2	Dr.D. Malarvizhi, Senior Member	Planning and Execution
3	Dr.V.Vinoba, Member	I. Curricular Aspects
4	Dr.A.Saburunnisa, Member	II. Teaching-Learning and Evaluation
5	Dr. N. Chandrakala Member	III. Research Innovation and Extension
6	Dr. N. Karthika Member	IV. Infrastructure and Learning Resources
7	Dr.M.Lakshmi Bala, Member	
8	Dr. S.Periyanyaki, Member	V. Student Support and Progression
9	Dr.K.Banukumar <i>Coordinator</i>	VI. Governance, leadership
10	Mr.A Senthilvelan, Member	
11	Dr.P.Serfoji, Member	7.1 Inst. Values and Social Responsibilities
12	Dr.A,Kanmani Joan of Arc, Member	VII.2 / VII .3 Best Practices & Ins. Distinctiveness

2. **Dr. P. Serfoji, Assistant Professor of Zoology** has given responsibility to take necessary steps regarding campus beatification by remove the debris strewn in the campus, naming the academic blocks with reputed scientist/poets/laureates and providing College guide map in the college premises.
3. To **standardize Placement activities** in the following manner with reconstituting the placement cell with Dr. A. Sabarunnisa, Assistant Professor of English, Dr. M. Lakshmi Bala, Assistant Professor & HOD of BBA and Dr. P. Serfoji, Assistant Professor of Zoology
 - **To categorize students in first year/second year according to their career goals.**
 - **To give placement training for selected students every week.**
 - **To involve companies with good track record (performance, turnover, ethics)**
 - **To get sponsorship for organizing Job Mela.**
 - **To get support from Alumni association to organize placement activities.**
 - **To collect evidences of Placement from alumni**
 - **To include the following faculty members in Placement Cell.**
4. Every departments are insisted to have a **start-ups** and to provide an appropriate **Consultancy services.**
5. All the departs as to sign **MoU** with other organizations / institutions / colleges / universities and industries. It was suggested to organize one week **Student exchange** programmes and **staff exchange** programmes suitably.

6. Inculcating the habit of **using e-mails in students** for all sorts of academic assignments, and feedbacks as the part of MIS, to minimize the paper usage with the technical support of CLP.
7. Revamping short term and long term goals of the College with emphasizing the best practices by the departments together.
8. The extension activities should include '**Community Service**' as a necessary component. Meeting will be convened in this connection.
9. Installation of **Solar Panel** (with sponsorship), **Rainwater harvesting** structures and Solid waste disposal pits in the campus.
10. IQAC team will be expanded with the Controller of Examination and HOD of Computer Science, effects from 2022 -2023 academic year.


Coordinator-IQAC


PRINCIPAL

. Plan of Action 2021-2022		
Sl.No.	Suggestions / Decisions	Action Taken
1	Registering Old Student Association as Alumni Association	Kunthavai Naacchiyaar Government Arts College For Women (A), Alumni Association has been registered on May 31, 2022 .
2	Outcome Based Education framework with emphasizing more coursework on employability and field works with introducing MCQ question pattern for examination. Add on , MOOC and Other online out research programmes are has bee recommended to offer under Extra Credit courses.	Planning and procedures for the Outcome Based Education framework for the Board of Studies 2022-23 have been effectively executed by the IQAC. Add on , MOOC and Other online outreach programmes has been introduced 2022-2023 curriculum frame work under Extra Credit courses.
3	Plan of action has been formulated mainly for Seminars and workshops for all the departments as well as in charge of extension activities appropriately.	More than 20 programmes have been successfully executed as per the action plan..
4	The food court has been proposed by IQAC under Entrepreneur Development Cell a non-funded start-up.	The food court has been experimented as a non-funded start-up through Entrepreneur Development Cell. Students from various departments have actively involved and benefited.

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