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**Kunthavai Nacchiyar Govt. Arts College for Women (Autonomous),
Thanjavur – 613 007.**

30th Finance Committee Meeting (2020-2021)

(April 2020 - July 2021)

Due to continuous lockdown for the pandemic COVID - 19 (Second Wave), the Finance Committee Meeting for the Academic year 2020 - 2021 is convened on 29.07.2021 to discuss the statements of expenditure and to seek approval for the same.

MINUTES

I. Approval is given for the following:

1. Audited statement of Income and Expenditure for the Examination Fund for the period, April 2020 to July 2020 Annexure – I(a) and August 2020 to July 2021 – Annexure – I (b).
2. Abstract of Income and Expenditure for the Examination Fund from April 2020 to July 2021- Annexure II.
3. Abstract of Income and Expenditure for the Convocation Fund from April 2020 to July 2021- Annexure III.
4. Proposed Expenditure for the Examination Fund for the forth coming period of 2021 - 2022 - Annexure IV.
5. Proposed Expenditure for the UGC Autonomous Grant for the forth coming period of 2021 - 2022 - Annexure V.

II. Approval is given for the following:

1. As per the revised guidelines of Bharathidasan University (Annexure VI (a)), the Remuneration for the Online Theory Exam related works were revised, from April 2020 onwards - Annexure VI (b)
 - Online Exam invigilators (Tutors) - Rs.150 per session
(irrespective of no.of students).
 - Coordinators (Heads of each department) - Rs.150 per day
(irrespective of no.of students).
2. The online exam answer scripts uploaded by students were downloaded by their concerned tutors (Invigilators). Based on the no. of answer scripts downloaded, the claim is, as tabulated below (Annexure –VII).

J. S. S. S. S.
23.8.2021
Controller of Examinations,
K.N. Govt. Arts College for Women,
(Autonomous),
THANJAVUR-613 007.

Total no. of Answer Scripts downloaded	Downloading Claim in Rs.
Upto 200	200.00
201 - 300	250.00
301 - 400	350.00
401 - 500	450.00
Above 500	500.00

3. The downloaded answer scripts (PDF files) in CD's were given to the examiners for evaluation. Apart from the normal claim for the evaluation of answer scripts for UG (Rs.12 per script) and PG (Rs.15 per script), an additional sitting allowance is allowed to claim, as tabulated below.

No. of Scripts	Sitting Allowance
For every 50 scripts	Rs.200
No. of scripts exceeds 50% (25 scripts & above)	Rs.100

4. As permitted in the 28th Finance Committee Meeting, the 2nd installment of Rs.87,500/- was paid to the programmer, on 29.03.2020 with Cheque no. 066026, from the Examination fund, for the New software of Automated Examination process.
5. As per the resolution of the college council held on 22.10.2020, a scavenger (S.Srinivasan) for Rs.5000/- per month and a sweeper (Mrs.G.Janaki) for Rs. 4000/- per month was appointed and the consolidated salary was paid to them from the examination fund from November 2020 onwards (COE Office Resolution No. 145 Annexure VIII).

III. Permission is accorded for the following:

1. The Accountant of the COE office Mr.Duraisamy (retired Govt. Employee) is reappointed for 10 more months. His extended tenure as Accountant in the COE Office from 4.8.2020 till date is ratified.
2. Based on the Audited Report, the balance amount in the Examination Fund as on 16.07.2021 is Rs. 46,39,753 (Rupees Forty Six Lakhs Thirty Nine Thousand Seven Hundred and Fifty Three Only).

G. Srinivasan
23.8.2021.
Controller of Examinations,
K.N. Govt. Arts College for Women,
(Autonomous).
THANJAVUR-613 007.

Permission is granted to remit, 70% (Rs.30 Lakhs approximately) of the balance amount, in fixed deposit (from savings account) for a period of one year, as a source of earning interest, for the Controller office.

Finance Committee Members:

S. No.	Name	Designation	Signature
1.	Dr. P.Cynthia Selvi, M.Sc., M.Phil., Ph.D.,	Chairman/ Principal	<i>[Signature]</i> 29/07/2021
2.	Dr.S.Usha, M.Sc., M.Phil., Ph.D., Regional Joint Director of Collegiate Education, Thanjavur Region, Thanjavur.	State Govt. Nominee	—
3.	Dr.G.Vasuki, M.Sc., M.Phil., PGDCA., Ph.D.,	Controller of Examinations	<i>[Signature]</i> 29/07/2021
4.	Dr. P.Thangamathi, M.Sc., Ph.D., PGDCA.,	Asst. Controller of Examinations	<i>[Signature]</i> 29/07/2021
5.	Dr.R.Dravidarani, M.A., M.Phil., Ph.D.,	Governing Body Nominee	<i>[Signature]</i> 29/7/21
6.	Dr.S.Chandravathanam, M.A., M.Phil, M.Ed., Ph.D.,	Principal Nominee	<i>[Signature]</i> 29/7/2021
7.	Dr.R.Sagayagiri, M.Sc., M.Phil., Ph.D.,	UGC Co-ordinator	<i>[Signature]</i> 29/7/2021
8.	Mr. M.Rajaraman, M.A., (Pub. Admn.)	Bursar	<i>[Signature]</i>
9.	Mr. S. Venkataraman, C.A.,	Auditor	<i>[Signature]</i> 29.7.2021

G. Vasuki
23.8.2021.
Controller of Examinations,
K.N. Govt. Arts College for Women,
(Autonomous),
THANJAVUR-613 007.